

Cranbrook Primary School

EYFS Prospectus 2023-24

OUR CHILDREN TODAY OUR FUTURE
TOMORROW



Cranbrook Primary School

Address: The Drive, Ilford IG1 3PS

Phone: 020 8518 2562

Website: <https://www.cranbrookprimaryschool.com/>

About Our School

Cranbrook Primary School opened in September 2007 as a brand new school. There are currently 913 pupils on the school with 4 classes in each year group from Reception to Year 6 roll. We, the adults and children at Cranbrook Primary School, embrace every member of our community. We strongly believe that every single person, child and adult, deserves to be treated equally and fairly, and is entitled to equal access. We recognise that all our school members contribute to the life of our school in a unique way bringing varying life experiences, beliefs and cultures. Every person has something valuable to contribute to the learning culture of our diverse community. We value and learn from all our cultures, faiths and beliefs, ensuring that everyone is treated with dignity and respect. We believe that these underpinning principles will uphold the Cranbrook values of:

Equality Respect Resilience Kindness

We expect everyone coming to Cranbrook Primary School to uphold these values and we will challenge any individual or group who does not support this ethos.

If we fully encompass the diversity of Cranbrook Primary School, our children today will develop a broad outlook on life which will impact positively on their future tomorrow.

Welcome to Cranbrook Primary School

This booklet contains information about the Early Years Provision.

Welcome to Cranbrook Primary School and the Foundation Stage of your child's education. This booklet is intended to help you talk to your child about starting Nursery or Reception so that you can prepare for this next exciting step in your child's life. We believe that parents, carers and the wider family are the child's first teachers. At Cranbrook Primary School we recognise the individuality of every child and family, and work together to ensure that your child makes the best possible progress, as well as enjoys their time in Nursery and Reception.

Times of the School Day

Morning Session	Afternoon Session
Nursery 8.30am to 11.30am	12.15pm to 3.15pm
Full Day Session	8.30am 3.15pm

Morning Session	Afternoon Session
Reception 9.00am to 11.45am	12.45pm to 3.00pm

Lunchtimes

Nursery for all day children only	11.30am to 12.15am
Reception	11.45am to 12.45pm

Meet the Staff

Nursery Teacher

Josie

Reception Blue

**Jasmina
Cassie**

Reception Green

**Julia
Yvonne**

Reception Red

Sukhraj

Reception Yellow

Henna

The EYFS Framework

During your child's education in our Nursery and Reception they will be following the Early Years Foundation Stage Curriculum.

Cranbrook Primary School follow these four guiding principles which shape our practice in Nursery and Reception.

- every child is a unique child, who is constantly learning and can be resilient, capable, confident and self-assured
- children learn to be strong and independent through positive relationships
- children learn and develop well in enabling environments with teaching and support from adults, who respond to their individual interests and needs and help them to build their learning over time. Children benefit from a strong partnership between practitioners and parents and/or carers.
- importance of learning and development. Children develop and learn at different rates.

The areas of learning and development

There are seven areas of learning and development that shape education in our early years setting. All areas of learning and development are important and inter-connected.

These are the prime areas:

- communication and language
- physical development
- personal, social and emotional development

The specific areas are:

- literacy
- mathematics
- understanding the world
- expressive arts and design

Cranbrook Nursery Provision

In our nursery we believe that the children should be at the centre of their learning. Although we have a topic each half term we will always follow the interests of the children. We understand that all children are at different levels of development and we aim to create an environment where all the children's needs are met. They will have the opportunity to mark make and use numbers in all areas of their play and will take part in short teacher-led sessions. Children will begin to develop their early reading skills in the Nursery where they will be provided with many opportunities to listen and look at books. They will learn how to care for books properly and enjoy re-telling them in their own words. Reading skills are taught discretely during Phonics sessions. Your child will have the opportunity to play in many areas in Nursery including:

- role play area,
- sand and water area,
- construction area,
- creative area
- a large outdoor area.



Cranbrook Reception Provision



Reception is the second year of the Foundation Stage. Your child may have been in our Cranbrook Nursery or transferred from either another nursery or pre-school provision. During this year your child will continue to access the Early Years Foundation Stage Curriculum, building on the child's experiences from birth in the seven areas of learning. The development of your child in the seven areas of learning is observed and recorded by the Early Years Practitioners who work with them throughout the year and is fed into the Foundation Stage profile, enabling staff to set appropriate targets to plan for the next steps. Planning is based on these seven areas of learning and the curriculum is reflected in both the indoor and the outdoor learning environments. This curriculum lays the foundations for the National Curriculum at Key Stage One and prepares your child for Year One. In the Foundation Stage we recognise that children learn through first hand experiences and structured play. The education we offer aims to extend and enrich the experiences children receive at home. The children have a range of adult-led and child initiated independent activities, working alone, in pairs, in small groups and with the whole class. The outdoor learning environment is a rich source of learning experiences that need to be explored as often as possible; this is as important as the indoor learning. We offer children free-flow indoor and outdoor in the morning and afternoon sessions. Visits to local places of interest are used to support the children's learning and language development. If you are interested in helping with these, please talk to the class teacher. Children continue developing their phonic knowledge through fun, active, adult-led sessions and are then given opportunities to use and practise all this in early reading and writing experiences throughout the seven areas of learning.

Learning Environment



Children will access a high quality, carefully planned environment throughout the day. We carefully plan our provision to meet the needs and interests of the children. Our environment encourages children to be confident and independent learners that welcome challenge. We aim to provide opportunities that inspire children to discover the awe and wonder of the world around them. Children learn about themselves as developing individuals and as members of their communities, building on their own experiences and on the Early Learning Goals for personal, social and emotional development. They learn the basic rules and skills for keeping themselves healthy and safe and for behaving well. They have opportunities to show they can take some responsibility for themselves and their environment. They begin to learn about their own and other people's feelings and become aware of the views, needs and rights of other children and older people. As members of a class and school community, they learn social skills such as how to share, take turns, play, help others, resolve simple arguments and challenge bullying behaviour. They begin to take an active part in the life of their school and its community.

A Day in Nursery and Reception Class

Playing, exploring, active learning, creating and thinking critically are all essential building blocks crucial for igniting children's curiosity and enthusiasm for learning. This is also vital for building their capacity to learn to form relationships and thrive. We follow the Early Years Foundation Stage curriculum where the 'Seven Areas of Learning' are an integral part of each day. We follow the children's interests and set themes and topics to stimulate excitement and enthusiasm. All children are valued as individuals and work at their own pace, with the support of knowledgeable staff who are able to differentiate activities specifically tailored to the needs of each child. Children learn and develop through opportunities to interact in positive relationships and enabling environments which is crucial to their Personal, Social and Emotional Development. Children will be taught Maths, Phonics and literacy on a daily basis. This will include a mix of whole class and small group activities in addition to independently developing skills throughout the indoor and outdoor environment. The length and frequency of adult-led teaching will increase throughout the year.



General information

Uniform

For Girls: Jade round neck sweatshirt with school logo or a grey cardigan, dark grey skirt, pinafore or trousers and white polo shirt (with or without the school logo). In summer, girls can wear a green and white striped dress.

For Boys: Jade round neck sweatshirt with school logo or grey jumper, dark grey trousers and white polo shirt (with or without the school logo). In summer, dark grey smart shorts can be worn.

Nursery: Either the above (sweatshirt with white polo shirt) with dark grey jogging bottoms if preferred.

Footwear: Sensible flat shoes black shoes no trainers.



Spare clothes: Children will need a change of spare clothes clearly labelled including underwear and socks.

A waterproof coat with a hood .

Scarf, gloves and hat for cold weather

A sunhat for the summer term

A pair of wellies for outdoor fun!

General information

PE Kit (Reception Only)

PE lessons take place once per week.

Children require:

Blue, Green, Red or Yellow top (dependent on which colour class your child is placed in)

Black jogging bottoms and Black jumper

Black shorts (in summer)

Black trainers



General information

Lunch

Children in Reception are provided with a free meal at lunch time. There is a daily selection which children can choose each day, including a vegetarian choice. We will share menus with you to help your child decide what they would like to eat.

You can also provide a healthy packed lunch for your child.

We will send you forms to complete regarding dietary requirements and allergies upon admission.

If your child receives a 30hours nursery place you will need to provide a healthy packed lunch for your child.

Attendance

It is important that your child attends school every day and is on time. If your child is ill, please ring the absence line to inform us and tell us when your child will be back to school. Being on time for school helps children to become familiar with the morning routine and ensures that they have a settled start to the day.

We have adopted the London Borough of Redbridge attendance strategy so leave of absence during term time will only be granted in the most exceptional circumstances.

Toileting

We appreciate that all children develop at their own rate, however we expect all children to be able to go to the toilet on their own by the time they enter Nursery and Reception. We will support with buttons and fastenings on clothing if needed.

All children may have occasional accidents and we will support and change your child in line with our intimate care policy. If your child has frequent accidents, please send a spare change of clothes into school. We will work alongside you to try and reduce the number of accidents that your child has.

Importance of Early Reading

Early reading is of vital importance in promoting progress in all areas of learning. It ignites creativity, sparks curiosity, and stimulates the imagination in young children. Often, this leads to role-play as children grow which helps to develop other skills such as empathy, problem-solving, and morality. We begin the process of learning to read in the Early Years Foundation Stage, where we believe that the systematic teaching of phonics is the fastest and most effective way of getting young children to start reading. In Nursery, the children have daily 10 minute phonics sessions to introduce them to initial letter sounds. By the end of Reception, it is our expectation that all children can blend sounds and that the vast majority will be reading simple books. In Early Years Foundation Stage, the focus of writing is using phonics to write simple sentences with basic punctuation. Phonics are taught from Early Years right across the school up to the point where pupils are taught through bespoke spelling programmes. Our school uses a 'Letters and Sounds' approach where pupils are taught how to sound out as well as how to blend sounds. In KS1 lessons are carried out on a daily basis and as from Year 3, group support is offered to the pupils who have not passed the KS1 phonics test. The KS1 phonics screening test is used to assess phonics knowledge on entry to year 2.



Did you know that a child who reads at home for 5 minutes a day will read 282,000 words per school year, but a child who reads at home for 20 minutes per day will read a whopping 1,800,000 words per school year. The more you read with your child – the more vocabulary they will have.

How you can help:

- ◆ Share a story with your child everyday
- ◆ Encourage your child to read their reading book every day
- ◆ Bring your child's book bag and reading record to school everyday
- ◆ Play lots of listening and early reading games with your child

Admissions

Nursery Admissions

The nursery has a total of 78 places, 39 per session. Those pupils who are eligible attend for a full day. Please check with the office if you are unsure.

Applications should be made directly to the school. To put your child's name on the waiting list for a Nursery place, please collect a form from the school office. When complete, please return to the school office. Children will be admitted, when a place becomes available for five sessions per week on a part-time basis (i.e. mornings or afternoons), or for a 30 hour placement if they are eligible for full-day funding. This is based on family income and an application process applies.

Reception Admissions

In Reception year group our admission number is 120. This is the agreed and planned number that we can safely and comfortably accommodate in our school. All admissions to the school must be done through the London Borough of Redbridge Children's Services, Awards and Admissions which is located at:

Lynton House

255 – 259 High Road

Essex

IG1 1NN

Telephone: 020 8708 3147 / 314

Website: <http://www.redbridge.gov.uk>

Admissions criteria for Nursery and Reception are considered as follows:

- ◆ Looked after children, that is children who are in the care of local authorities as defined by section 22 of the Children Act 1989 and who are confirmed by that local authority to be still in public care at the point of admission.
- ◆ Exceptional medical or social reasons, which should be supported by a qualified professional directly involved with the child and will be considered by the London Borough of Redbridge's medical or psychological advisers. Only where it is agreed that admission to the school is essential will an exception to the general policy be made.
- ◆ Siblings, with preference to older children according to their date of birth, preference will only be given to those with siblings who will still be in attendance at the date of admission.
- ◆ All other applicants, with preference to older children according to their date of birth and catchment area.

Cranbrook Primary Nursery Intake Information

All families with a 3 or 4 year old child are eligible for the universal offer of free early education of up to 15 hours a week during term time (5 mornings or 5 afternoons).

The 30 hour free childcare entitlement is available to working families who meet the eligibility criteria. Parents/Carers can check eligibility at www.childcarechoices.gov.uk.

The following helplines may also assist you: HMRC 0300 123 4097, Redbridge FIND 0800 587 7500. If eligible for 30 hours free childcare, you will be issued with a 30 Hour Code, which must be provided to the school with the parent/carer's National Insurance number.

Once the school has checked the code's eligibility and, if there is a place available, this will be offered to the child. Please note, if the parent/carer has not provided the school with this information after requesting 30 hours then the offer, if available, will be removed.

Parents/Carers have the responsibility to re-check their eligibility every three months with HMRC and need to supply the School with the new eligibility end date every three months.

If parents/carers' eligibility ends then the School's offer of their 30 hour place will also end. Please note: if you use your 30 hour funding at another setting during the school holidays you may end up going over your allocated hours and may be liable to pay for the additional hours used (please refer to our Charging and Remissions policy on the school website).

If you are not eligible for 30 hours free childcare, you can purchase the additional sessions at the cost of **£20 per day (£100 per week)**.

We will also be offering a 'Lunch Club' to Nursery children who stay all day. As this is not funded by the Government, there will be a charge of **£6 per day, per child, (£30 per week) Lunch is included**. This is to cover additional lunchtime supervision. We feel the Lunch Club will further develop your child's social and eating skills. Finally, please note that if your child is absent for any reason and you are accessing a 30 hour place, you will still need to pay your monthly fee and lunch club fee in full.

Option A Morning Nursery (8.30 am – 11.30 am) 3 hours per day x 5 days per week (Monday to Friday) = 15 funded hours)

Option B Afternoon Nursery (12.15 pm – 3.15 pm) 3 hours per day x 5 days per week (Monday to Friday) = 15 funded hours

Option C All Day Provision- 30 funded hours (8.30 am – 3.15pm) with lunch time club supervision at the cost of **£30 a week**.

Option D – Additional 15 hours and lunch time club supervision at the cost of £20 per day (£100 per week) plus Lunch time club supervision at the cost of £30 a week. With a total cost of **£130 a week**.

Fees will be invoiced and are due at the start of each term and should be paid in advance.

If your child is not allocated a place, we will still hold your details on the waiting list should a place become available. If you wish for your child to be removed from the waiting list, please inform the school office.

And finally,

we hope that this prospectus has encouraged you to consider our school or your child and we would love to welcome you to the Cranbrook family.

Please visit our website or feel free to contact us and we will be happy to answer any questions you may have.

We look forward to seeing you soon!



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